

Donor instructions to broker/financial institution to facilitate the transfer of a gift of marketable securities to Mount Royal University

Dear Broker:

SUBJECT:

(Account Number — Donor's Investment Account from which securities will be transferred)

Please be advised that I wish to donate the following securities from the above account to the Board of Governors of Mount Royal University:

(Description of securities and amount to be donated)

In support of: _____
(e.g. Program Name, scholarships, area in need, other)

Kindly provide **RBC Dominion Securities Inc.** with the necessary information to facilitate the electronic transfer of these securities on _____ *(on day/month/year)*. The attached instructions must be sent to the attention of Dave Simpson, Vice-President, Investment Advisor or; Britt McLeod, Assistant to Dave Simpson at:

RBC Dominion Securities Inc.
Suite 1400, 333 7th Avenue S.W.
Calgary, AB T2P 2Z1
Fax (403) 299-7100
Tel (403) 266-9615

or by email to: dave.simpson@rbc.com and britt.mcleod@rbc.com

Reference: **Board of Governors of Mount Royal University Account # 701-83346-10.**

Please do not deliver physical securities to this address and please telephone to confirm the transfer.

I understand that a tax receipt will be issued for the fair market value of these securities, determined at the end of the trading on the day on which the securities are received by Mount Royal University.

Thank you for your assistance with this matter.

Yours truly,

(Donor name printed)

(Donor signature)

Donor Phone Number: _____

Donor Address: _____

cc: Advancement Services, Mount Royal University Foundation (advweb@mtroyal.ca)
Nina Sorokina, Financial Services, Mount Royal University (nsorokina@mtroyal.ca)



Electronic Transfer Directions for Gifts of Marketable Securities to Mount Royal University

The following information is provided to RBC Dominion Securities Inc. to facilitate the electronic transfer (by CDS in Canada or DTC in United States) of marketable securities to the **Board of Governors of Mount Royal University**.

Delivery of securities for CAD settlement is made via RBC Dominion Securities Inc. CUID: DOMA

DONOR INFORMATION

Donor's Name _____

BROKER INFORMATION

Broker's Name _____

Broker's Institution _____

Street Address _____

City, Province _____

Telephone Number _____

CUID/DTC# _____

SECURITIES INFORMATION

Corporation _____

Class of Shares _____ Number of Shares _____

CUSIP# _____

Date of Transfer _____

Reference Account Name: **Board of Governors of Mount Royal University**
Reference Account #: **701-83346-10** (\$CAD) for CDS transfers